



## CLOSURE PLAN PURSUANT TO 5 CCR SECTION 76240

California Education Code section 94926 and Title 5 California Code of Regulations section 76240 (5 CCR 76240) outline requirements for institutions operating in California that intend to close. Required documentation must be submitted to the Bureau's Closed Schools Unit via email at [BPPE.closedschools@dca.ca.gov](mailto:BPPE.closedschools@dca.ca.gov) or via mail at Bureau for Private Postsecondary Education Attn: Closed School Unit P.O. Box 980818, West Sacramento, CA 95798. Questions about the school closure process can be directed to 888-370-7589, option 8.

### 1. CLOSING INSTITUTION LOCATION (If more than one location is closing, please submit a separate closure plan for each location)

Location Type: ☒ Main ☐ Branch ☐ Satellite

Name: Providence Christian College School Code: 04153900

Physical Address: 464 E. Walnut Street

City: Pasadena State: CA Zip: 91101

Mailing Address (if different from above): \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: 6266964000 Email: president@providencecc.edu Website: www.providencecc.edu

### 2. EXACT DATE AND REASON FOR CLOSURE

Exact Date of Closure: 6/30/2026

Last Date of Instruction for Each Educational Service or Program (attach additional pages as necessary): 5/15/2026

Reason for Closure: Financially unsustainable.

### 3. CONTACT PERSON FOR PURPOSES OF THE SCHOOL CLOSURE PROCESS

Name: Dr. Steven Kortenhoeven Title: President

Mailing Address: 464 E Walnut St

City: Pasadena State: CA Zip: 91101

Phone Number: 6266964007 Email Address: kortenhoeven@providencecc.edu

#### 4. STUDENT INFORMATION

30

- a) How many students will be enrolled on the school's closure date? \_\_\_\_\_
- b) For all students enrolled at any time during the 120 days prior to the school's closure, please provide: (1) student identification number; (2) first and last names; (3) email address; (4) mailing address; (5) address at time of enrollment; (6) home address; (7) telephone number; (8) date enrollment agreement signed; (9) name of the educational program as specified on the student's enrollment agreement; (10) enrolled program cost; (11) third-party payer identifying information; (12) total institutional charges charged; (13) total institutional charges paid; (14) whether or not the student is entitled to a refund, per section 94927; and (15) graduation date for students who completed their program(s) prior to closure.

☒ Student list is attached.

☐ Student list is not attached.

- c) Provide a description of the institution's plan to notify students on the list provided above of the information outlined in 5 CCR 76240(c). If the institution has enrolled students who will not complete their program as a result of the closure, student notifications must additionally include the information outlined in 5 CCR 76240(d). *Once notifications to students have been made, copies must be provided to the Bureau within five calendar days of being sent to students. A closure plan will not be considered complete until they are received.*

☒ Notification plan is attached.

☐ Notification plan is not attached.

#### 5. TEACH-OUTS AND TRANSFERS

- a) Does this institution have students unable to complete their educational program due to the closure of this location?
- ☒ Yes. Complete the rest of Section 5. ☐ No. Skip ahead to Section 6.
- b) Is there a plan for a teach-out, including any written agreements with other institutions?
- ☒ Yes (copy of the plan is attached) ☐ No
- c) Does the institution have plans for student transfers, including any written agreements with other institutions for accepting transfers?
- ☒ Yes (copy of the plan is attached) ☐ No
- d) For students who do not wish to participate in a teach-out or transfer, or if no teach-out or transfer is planned, have arrangements been made for refunds within 45 calendar days from the date of closure?
- ☐ Yes (copy of the plan is attached) ☐ No

- e) Institutions participating in Title IV federal student financial aid programs only: For students who do not wish to participate in a teach-out or transfer, or if no teach-out or transfer is planned, and the institution is a participant in federal student financial aid programs, have arrangements been made for making refunds and returning of these funds?

☐ Yes (copy of the plan is attached)

☐ No

☒ Not applicable

## 6. CUSTODIAN OF RECORDS FOR PURPOSES OF RECORD MAINTENANCE, PROVISION, AND INSPECTION

Institutions are required to retain student transcripts permanently in the State of California (Education Code Section 94900) and other pertinent student records for five (5) years (5 CCR 71930), and to make those records available to students and any entity authorized by law to inspect and copy records.

**Custodian of Records Information (point of contact for records requests):**

Name: Westminster Seminary California

Physical Address: 1725 Bear Valley Pkwy

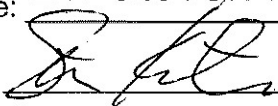
City: Escondido State: CA Zip: 92027

Phone Number: 760.480.8474 Email Address: ddirksen@wscal.edu

## 7. SIGNATURE

I attest that the information submitted in association with this form is accurate and complete. I understand that my institution will not have complied with closure requirements until all required information (including notices provided to students) has been received by the Bureau. I understand that failure to submit information and documentation required under California laws and regulations may subject the institution to citation or other discipline.

Print Name: Dr. Steven Kortenhoeven

Signature:  Date: 04/09/2026

Role:

☐ Owner (25%+ of the institution)

☒ Chief Executive Officer

☐ Chief Academic Officer

☐ Chief Operating Officer

☐ Institution Director

☐ Compliance Officer

Providence Christian College  
Decision to Close  
Communication Plan

Providence Christian College made the decision to close on February 7, 2026 so that the college would have time to close well, communicate fully with all stakeholders, and care for their students, staff, and faculty.

The college has set up a “transfer team” including the VP of Academic Affairs, VP of Finance/Operations, and Registrar (in addition to faculty advisors) to help students process the news, consider their financial status, get transcripts, and evaluate options for next year.

**Below is the Communication Plan and Timeline**

**Saturday, February 7, 2026**

Board of Trustees passes a motion to close the college at the end of the 2025-2026 academic year.

- The president contacts former presidents and major donors notifying them of this decision.
- The VP of Finance/Operations contacts our landlords notifying them of this official decision.

**Monday, February 9, 2026**

College administrators communicate the decision with the staff, faculty, and students in a townhall format. Additional communication goes out digitally to all college constituents and our WASC Representative.

- 11:00 am – Administrators meet with All Staff
- 12:00 pm – Administrators meet with All Students
- 12:05 pm – The announcement webpage goes live ([www.providenceecc.edu](http://www.providenceecc.edu)), including the official announcement, and information about academic records, contacts, FAQ, and teach-out agreements.
- 12:15 pm – Email sent to 1483 constituents on the “e-beggar” email list and to all current parents of students.



- 12:30 pm – Email announcement sent to all staff, faculty (active employees) and students (active students).
- 1:00 pm – Announcement posted on the college's social media accounts (Instagram, X, Facebook, LinkedIn).
- 1:00 - 3:00 pm – Individual emails sent to committed and prospective students from the assistant director of admissions. Text messages sent following up this email to ensure students know about this decision.

### **Wednesday, February 11, 2026**

The college hosts another townhall with all students from 11:15am - 12:00 pm; the VP of Academic Affairs updates students on teach-out / transfer agreements and answers any questions. Throughout the day, the president communicates with all local and supporting churches, notifying them of the decision. Additional communication goes to local CSI Christian schools.

- A press release from the board is finalized and uploaded to our website.

### **Thursday, February 12, 2026**

Media outlets begin to publish to the greater higher education and Pasadena community.

- [Higher Ed Dive](#) and [Pasadena Now](#) publish articles announcing the news.

### **Ongoing Support**

Throughout the week and through the end of the semester, students are meeting with members of the transfer team to discuss options for next year.

**TEACH-OUT AGREEMENT BETWEEN  
THE MASTER'S UNIVERSITY AND SEMINARY  
AND  
PROVIDENCE CHRISTIAN COLLEGE**

This Teach-Out Agreement ("Agreement") is entered into as of February 13, 2026 (the "Effective Date"), by and between:

**The Master's University and Seminary**, a California nonprofit religious corporation, with its principal place of business at 21726 Placerita Canyon Road, Santa Clarita, California 91321 ("TMUS"); and

**Providence Christian College**, a California nonprofit religious corporation, with its principal place of business at 464 East Walnut Street, Pasadena, California 91101 ("Providence").

TMUS and Providence may be referred to individually as a "Party" and collectively as the "Parties."

**RECITALS**

WHEREAS, Providence is developing plans to ensure that its currently enrolled students are provided appropriate and reasonable opportunities to complete their education in the event Providence voluntarily ceases operations or its degree-granting authority or eligibility to disburse financial aid is limited, suspended, or withdrawn by the WASC Senior College and University Commission ("WSCUC"), or the United States Department of Education;

WHEREAS, applicable accreditation and regulatory standards permit an institution that is closing or losing degree-granting authority to enter into a teach-out agreement with another accredited institution that can provide reasonable educational pathways for affected students;

WHEREAS, TMUS is accredited by WSCUC, operates as a Christ-centered institution of higher education, and has the academic resources, faculty, and student support services necessary to educate Providence students in substantially similar programs;

WHEREAS, Providence has determined that entering into this Agreement with TMUS is in the best interests of Providence students who may elect to participate in a teach-out;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the Parties agree as follows:

## **1. TEACH-OUT PROGRAMS**

**1.1 Designation of Teach-Out Partner.** Subject to all applicable regulatory and accreditation approvals, TMUS shall serve as a teach-out partner for those Providence academic programs that the Parties mutually determine align with existing TMUS academic offerings and for which TMUS receives any required approvals (collectively, the "Teach-Out Programs").

**1.2 Program Comparability.** The Parties acknowledge that the Teach-Out Programs offered by TMUS are reasonably comparable in academic content, structure, learning outcomes, and scheduling to the corresponding Providence programs. TMUS affirms that it has the institutional capacity to deliver programs of acceptable academic quality consistent with applicable accreditation standards.

## **2. TRANSFER OF STUDENTS**

**2.1 Transfer Students.** Providence students who elect to apply for admission to TMUS pursuant to this Agreement and who are admitted shall be referred to as "Transfer Students."

**2.2 Cooperation.** As practicable, the Parties shall cooperate to facilitate an orderly and efficient transition of Transfer Students from Providence to TMUS.

## **3. OBLIGATIONS OF THE MASTER'S UNIVERSITY AND SEMINARY**

TMUS agrees as follows:

**3.1 Admission Eligibility.** Transfer Students who are in good academic standing at Providence and who affirm a personal profession of faith in Jesus Christ, consistent with TMUS's religious mission and admissions standards, shall be eligible to apply for admission to a comparable TMUS program. Admission remains subject to TMUS's standard academic and institutional requirements.

**3.2 Admissions Process.** Transfer Students shall be processed in accordance with TMUS policies and applicable California law governing transfer admissions. TMUS shall waive its standard application fee for students applying pursuant to this Agreement.

**3.3 Student Treatment.** Upon matriculation, Transfer Students shall receive the same care, consideration, and access to academic and student support services as other TMUS students.

**3.4 Equitable Support.** TMUS shall provide reasonable academic advising, administrative assistance, and student support services to facilitate Transfer Students' transition and continued enrollment.

**3.5 Limitations of Responsibility.** TMUS assumes no responsibility for Providence's operations, liabilities, debts, financial aid obligations incurred prior to transfer, asset

disposition, or compliance with closure-related legal requirements, except as expressly stated in this Agreement.

**3.6 No Cost to Providence.** TMUS shall perform its obligations under this Agreement at no cost to Providence.

**3.7 Tuition Protection.** For the first academic year in which students enroll at TMUS under this Agreement (the "Initial Year"), TMUS shall offer tuition rates not exceeding the net tuition paid by such students to Providence for the same academic year. Scholarship awards exceeding seventy-five percent (75%) of tuition shall be reviewed on a case-by-case basis.

**3.8 Financial Aid.** Transfer Students may apply for institutional scholarships and need-based aid offered by TMUS, with the goal of reasonably approximating the net aid received at Providence during the 2025–2026 academic year. Transfer Students must submit a FAFSA naming TMUS to be considered for federal and state aid.

**3.9 Transfer Credit.** TMUS shall accept all earned Providence credits applicable to a student's program of study, subject to the academic qualifications and limitations identified in Appendix A.

#### **4. OBLIGATIONS OF PROVIDENCE CHRISTIAN COLLEGE**

Providence agrees to:

- 4.1 Provide TMUS with a list of prospective Transfer Students as soon as practicable.
- 4.2 Transmit student educational records and related documentation necessary for TMUS to evaluate admissions, transfer credit, and financial aid eligibility, subject to applicable privacy laws.
- 4.3 Facilitate informational opportunities for Providence students regarding transfer options at TMUS.
- 4.4 Provide students with guidance regarding their current financial aid status.
- 4.5 Use reasonable efforts to coordinate the transfer of third-party grants, if applicable, and inform students when transfer is not possible.
- 4.6 Provide official transcripts and complete academic and financial records for students who elect to transfer, in compliance with state and federal law.
- 4.7 Retain or arrange for the lawful maintenance of student records for students who do not transfer to TMUS.
- 4.8 Provide all records in digitized, searchable format organized by academic term.

#### **5. TEACH-OUT ADMINISTRATION, STUDENT PROTECTIONS, AND ACADEMIC CONTINUITY**

**5.1 Teach-Out Coordination and Oversight.** Each Party shall designate a primary institutional liaison responsible for coordinating implementation of this Agreement, responding to student inquiries, and communicating with accrediting and regulatory

bodies as necessary. The Parties shall cooperate in good faith to ensure timely, accurate, and consistent communications to affected students.

**5.2 Student Notification and Consent.** Providence shall provide clear written notice to its students regarding the availability, terms, and voluntary nature of the teach-out option under this Agreement, including material differences in institutional mission, academic programs, degree titles, tuition, and financial aid. Providence shall obtain all required student authorizations and consents prior to the transfer of any education records, consistent with FERPA and other applicable privacy laws.

**5.3 Catalog and Degree Requirement Applicability.** Transfer Students admitted pursuant to this Agreement shall be governed by the TMUS academic catalog in effect at the time of their matriculation.

**5.4 Academic Progress and Time-to-Degree.** TMUS shall use reasonable efforts to ensure that Transfer Students are able to complete their programs within a reasonable time frame. Such efforts may include prioritized academic advising, reasonable course substitutions, independent study options, or other academic accommodations consistent with TMUS policies and accreditation standards.



## 6. PROGRAMS OF STUDY

The Providence programs covered by this Agreement and their corresponding TMUS equivalents are set forth below. TMUS shall develop advising guides to communicate degree pathways and course equivalencies.

| <b>Providence CC Program</b>                | <b>TMU Program Equivalent - BA in Liberal Studies*</b>                                                                                                                                                                                                           |
|---------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| BA in Liberal Studies,<br>BTS Concentration | BA in Liberal Studies/General Emphasis (option of Biblical Studies Minor)                                                                                                                                                                                        |
| BA in Liberal Studies,<br>BL Concentration  | BA in Liberal Studies/General Emphasis (option of Biblical Studies Minor)                                                                                                                                                                                        |
| BA in Liberal Studies,<br>BEE Concentration | BA in Liberal Studies/General Emphasis (option of Business Minor)                                                                                                                                                                                                |
| BA in Liberal Studies,<br>CMA Concentration | BA in Liberal Studies/General Emphasis (option of English or Communication Minor, depending on interest)                                                                                                                                                         |
| BA in Liberal Studies,<br>EDU Concentration | BA in Liberal Studies/Elementary Education Emphasis <b>OR</b><br>BA in Liberal Studies/General Emphasis (option of Education Minor) <b>OR</b><br>possibly Education emphasis track in other degree (e.g. BA in English/Education Emphasis) depending on interest |
| BA in Liberal Studies,<br>HLS Concentration | BA in Liberal Studies/General Emphasis (option of Biology minor <b>OR</b> Kinesiology minor <b>OR</b> Geoscience minor, depending on interest)                                                                                                                   |
| BA in Liberal Studies,<br>PPE Concentration | BA in Liberal Studies/General Emphasis (option of Political Studies minor)                                                                                                                                                                                       |
| BA in Liberal Studies,<br>PSY Concentration | BA in Liberal Studies/General Emphasis (option of Biblical Counseling minor)                                                                                                                                                                                     |

**\*Note:** TMU's Liberal Studies degree is very flexible and has room for electives, such that a student could have room for a minor **or** for a collection of related courses of interest if there is no minor available (e.g. Sports Management, Media Arts, etc.) **or** for a curated list of specific classes of interest within or across disciplines.

## 7. TERM AND TERMINATION

This Agreement shall become effective upon approval or non-objection by WSCUC. The teach-out obligations shall terminate upon the earliest of: (a) completion or withdrawal of all Transfer Students; or (b) four (4) years from the Effective Date.

## **8. MISCELLANEOUS**

**7.1 Governing Law.** This Agreement shall be governed by the laws of the State of California.

**7.2 Confidentiality and Data Protection.** The Parties shall protect student records in compliance with FERPA, GLBA, and applicable data protection laws.

**7.3 Non-Discrimination.** Each Party affirms that it does not unlawfully discriminate in its educational or employment practices.

**7.4 Force Majeure.** Neither Party shall be liable for failure to perform due to events beyond its reasonable control. The non-performing Party shall resume performance in accordance with the otherwise applicable terms and conditions of this Agreement as soon as practicable following abatement of such cause.

**7.5 Counterparts.** This Agreement may be executed in counterparts, including electronic signatures.

## APPENDIX A: Courses Not Transferred by Program

| Providence Christian College program | Courses Not Transferred |
|--------------------------------------|-------------------------|
| Business Administration              | N/A                     |
| English                              | N/A                     |
| Media, Culture, and the Arts         | N/A                     |
| Politics, Philosophy, and Economics  | N/A                     |
| Religious and Theological Studies    | N/A                     |
| Finance                              | N/A                     |
| Humanities                           | N/A                     |
| Journalism, Culture, and Society     | N/A                     |
| Philosophy                           | N/A                     |

**Teach-Out Agreement Between  
Providence Christian College (CA)  
and Biola University, Inc. (CA)**

Biola University, Inc. ("Biola") is an institution of higher learning accredited by the WASC Senior College and University Commission (WSCUC) and located at 13800 Biola Ave, La Mirada, CA 90639. Providence Christian College ("Providence") is an institution of higher learning accredited by the WASC Senior College and University Commission (WSCUC) and located at 464 E. Walnut Street, Pasadena, CA 91101. This Agreement ensures the equitable treatment of students and provides a reasonable opportunity for students to complete their programs of study following Providence Christian College's decision to cease operations and close ("Closure")

This Agreement is entered into on the last date signed below and shall become effective upon approval by the WASC Senior College and University Commission after execution by both parties. The parties acknowledge that if regulatory or accreditor requirements necessitate modification of the academic years or dates specified in this Agreement, such dates may be amended by mutual written agreement.

The obligations for a teach-out pursuant to this Agreement shall terminate when all Providence students accepted by Biola pursuant to this Agreement have graduated from Biola or have failed to be continuously enrolled in Biola for four years from the effective date of this Agreement, whichever comes first. Notwithstanding the foregoing, nothing in this provision shall obligate Biola to offer or continue any specific academic program, modality, or delivery format beyond its standard academic planning processes.

**Section 1: Provisions Applicable to All Undergraduate Degree Programs**

Section 1 of this Agreement will enable students enrolled at Providence to complete their undergraduate studies at Biola. Specifically, Biola and Providence agree to the following:

The following shall apply to students applying under this Agreement:

- a. Biola will offer only those courses of study that are already a part of Biola's curriculum and for which it has already received accreditation approval.
- b. Biola will waive its residency requirement that 30 credits be completed in residence at Biola and will also waive the requirement that 24 upper-division credits be completed in residence at Biola for Providence students transferring under this Agreement. This reduction and waiver apply only to former Providence students entering Biola in the 2026-2027 through 2027-2028 academic years and are intended to facilitate on-time graduation to the greatest extent possible. Notwithstanding this waiver, all students transferring under this Teach Out Agreement must complete a minimum of 120 semester credits to earn a bachelor's degree from Biola University, inclusive of transferred and

earned coursework, and must complete at least 15 semester credits in residence at Biola University to be eligible for degree conferral.

- c. In this very limited circumstance, and to the greatest extent possible at the discretion of Office of the University Registrar, Biola University will generally recognize transfer credits, prior learning credits, experiential learning credits, and CLEP credits that were previously accepted by Providence Christian College and applied toward a Providence degree requirement, provided such credits were originally earned from appropriately accredited institutions or through nationally recognized examination programs and are consistent with Biola University's accreditation standards, institutional policies, and applicable law. Biola reserves the right to request documentation supporting such credits where necessary. This provision applies only to students transferring to Biola University from Providence Christian College entering during the 2026–2027 through 2027–2028 academic years and does not apply to students transferring from any other institution.
- d. In this very limited circumstance, Biola will accept grades of Pass "P" and above in transfer to fulfill Biola's Core Curriculum requirements ("Core"), major, minor, or other requirements. Biola will consider the grade of "D" for Core and major or minor requirements that do not require a grade above a "D" to graduate
- e. In this very limited circumstance, Biola will accept any credits transcribed at a regionally accredited college or university, including professional/technical coursework. Biola will determine how the credits apply to any degree, Undergraduate Core, or any specific major, provided such credits are consistent with WSCUC standards and Biola's programmatic accreditation requirements.
- f. Class standing for Providence transfer students shall be determined in accordance with Biola University's published classification of students policy and based on the total number of transferable semester credits accepted by Biola, including coursework completed at Providence and any concurrent or prior college credits earned. The University Registrar will verify applicable class standing for purposes of this Agreement.
- g. In this limited circumstance, if a student has completed Providence Christian College's Core requirements, Biola may allow those credits to satisfy Biola's Core Curriculum requirements in accordance with the provisions below. The University Registrar will verify completion of Providence's Core requirements and determine the student's applicable status under this Agreement.
  - i. All students transferring from Providence Christian College pursuant to this Teach Out Agreement shall qualify for the reduced Biblical and Theological Studies requirement. Students completing the reduced requirement shall not be eligible to receive the Minor in Biblical and Theological Studies unless they complete the full set of courses required for the minor under Biola University's standard policy.
  - ii. Students who have completed all Core requirements at Providence Christian College, totaling 65 to 66 semester credits under their assigned catalog, shall be deemed to have satisfied Biola University's Core Curriculum requirements, including the reduced Biblical and Theological Studies requirement. Students completing the reduced requirement shall not be eligible to receive the Minor in Biblical and Theological Studies unless they complete the full minor requirements

under Biola's standard policy. Any major-specific Core requirements must still be satisfied as part of the student's declared Biola degree program.

- iii. Students transferring from Providence Christian College with 30 or more transferable semester credits completed after high school graduation shall be subject to the reduced Biblical and Theological Studies requirement. In addition, First Year Seminar, Fine Arts, Communication, and Foreign Language requirements shall be waived. All remaining Core Curriculum requirements shall be evaluated on a course-by-course basis.
- iv. Students transferring from Providence Christian College with 1 to 30 transferable semester credits completed at Providence after high school graduation shall be subject to the reduced Biblical and Theological Studies requirement. First Year Seminar shall be waived, and four semester credits of the Foreign Language requirement shall be waived. All remaining Core Curriculum requirements shall be evaluated on a course-by-course basis.
- h. Notwithstanding any Core recognition or waiver provisions contained in this Agreement, students who elect to apply for, and are accepted into Biola University's Torrey Honors Program shall not receive transfer credit or waiver for Core Curriculum requirements and must complete the Torrey Honors Program in full pursuant to Biola University's academic policies.
- i. Students transferring from Providence Christian College with 30 or more transferable semester credits completed after high school graduation shall be required to meet with an Academic Records and Degree Specialist prior to registration for their first semester at Biola. This meeting will ensure accurate evaluation of transfer coursework, confirmation of Core applicability, and development of an individualized degree completion plan consistent with the student's declared major.
- j. For students enrolled in programs that award graduation honors, GPA for honors determination shall be calculated in accordance with Biola University's standard academic policy. Students completing 45 or more of their final semester credits at Biola shall have honors calculated based on Biola coursework. Students completing fewer than 45 semester credits at Biola shall have their GPA calculated using both Biola and Providence coursework as determined by the University Registrar.
- k. In this limited circumstance, Biola University may make additional case-by-case exceptions regarding waivers, substitutions, course equivalencies, or other academic policies that support timely completion of overall degree requirements while maintaining the academic integrity and rigor of its programs, provided such exceptions do not create violations of accreditation standards, federal financial aid regulations, or programmatic licensure requirements..
- l. Students enrolling under this Agreement will be required to meet Biola's program length requirement subject to the provisions stated above.
- m. Coursework completed within a student's declared major at Providence Christian College will be reviewed carefully and applied toward the corresponding Biola degree to the greatest extent possible. Biola will seek to maximize the applicability of previously completed major coursework in order to support timely degree completion, while maintaining the academic integrity and learning outcomes of its programs. Recognizing



that Providence and Biola maintain distinct curricular frameworks and degree structures, upper division coursework and program specific requirements will be evaluated on a course by course basis. Final determination of how major coursework applies toward a Biola degree will be made in consultation with the appropriate academic department, the University Registrar, and the Associate Provost of Undergraduate Education.

- n. Biola will waive admission application fees for students applying under this Agreement.
- o. Providence students seeking admission under this Teach-Out Agreement must complete the receiving institution's standard undergraduate application for admission. Students applying to programs that require supplemental materials or additional applications—including but not limited to the Snyder School of Cinema and Media Arts, Conservatory of Music, and the Torrey Honors College—must also complete all program-specific application requirements by the applicable deadlines. Applicants are responsible for reviewing and adhering to all published admission and program deadlines. Upon written confirmation of a student's intent to enroll, Biola will waive the standard \$300 enrollment deposit fee for PCC students admitted under this agreement. The enrollment deposit fee waiver will enable students to proceed with subsequent enrollment steps, including but not limited to housing reservation, course registration, and orientation requirements.
- p. Upon acceptance for admission, PCC students will be considered for institutional academic merit awards in accordance with the receiving institution's standard merit review process. In addition, the receiving institution will reserve a stackable scholarship in the amount of \$3,000 per year for eligible PCC students who enroll pursuant to this Teach-Out Agreement. This scholarship may be combined with other institutional aid, subject to standard institutional policies and maximum award limitations. Students should review the terms and conditions of the scholarship after the scholarship has been awarded. The terms and conditions are available from the Office of Financial Aid or the Office of Admissions. For consideration of need-based financial aid, students must submit the 2026–2027 Free Application for Federal Student Aid (FAFSA). Students who have already filed a FAFSA must update their application to include the receiving institution's school code (001122) in order to facilitate the transfer and processing of financial aid eligibility. Departmental scholarships, including but not limited to Music Scholarships and Athletic Scholarships, are administered separately by the applicable academic or athletic departments. Students seeking consideration for such awards must comply with the specific requirements and processes established by those departments. All financial aid awards are subject to applicable federal, state, and institutional regulations, policies, and eligibility requirements.
- q. Upon enrollment, students will be subject to all of Biola's rules and policies to the same extent as other Biola-enrolled students.
- r. Biola has the right to not accept any Providence student who is not in good academic standing at the time of application, who does not meet its statement of faith requirement, or who has engaged in activity or behavior that violates Biola's Community Standards and nothing in this Agreement shall be construed as a guarantee of admission..

- s. These provisions apply solely to students transferring pursuant to this Teach Out Agreement during the 2026-2027 through 2027-2028 academic years and shall not constitute precedent for other transfer applicants.

## **Section 2: Transfer, Custodianship, and Maintenance of Student Academic Records**

In connection with the closure of Providence, the parties agree to ensure the orderly transfer, preservation, and continued accessibility of Providence student education records. Biola University will serve as the designated data custodian for Providence student education records as set forth below.

Providence shall transfer to Biola the student education records of Providence, including records for current, former, and alumni students. Such transfer and custodianship shall be subject to the following.

- a. Providence shall transfer the permanent academic record and related documentation reasonably necessary for accurate records access, transcript production, and degree verification, including transcripts and academic history, enrollment and term status, degrees awarded, transfer credit evaluations, approved substitutions or waivers, academic standing actions, and other registrar maintained documentation. Providence shall ensure that all transferred records are complete, organized, indexed, and accompanied by sufficient metadata to permit efficient retrieval and interpretation. Providence shall bear all costs associated with organizing, digitizing (if necessary), and securely transferring such records.
- b. Providence shall transfer institutional academic documentation necessary to interpret and reproduce Providence student academic records, including:
  - i. Course catalogs, course descriptions, and course syllabi, to the extent available;
  - ii. Legends, keys, coding references, and other materials necessary to interpret Providence academic records;
  - iii. The official transcript template used by Providence, including transcript keys and explanatory legends; and
  - iv. The official diploma template used by Providence, including degree language, formatting specifications, and any associated seal artwork or insignia.
- c. Prior to the effective date of transfer, Providence shall notify current and former students, where feasible, of the impending closure and the transfer of student education records to Biola. Providence shall provide students with a reasonable opportunity to review their education records and to request correction of any alleged errors in accordance with applicable law and Providence's published policies. Providence shall establish a deadline for submission of such requests prior to the transfer of records.
- d. Upon receipt of the transferred records, Biola shall assume custodianship of Providence student education records and shall maintain such records in accordance with the Family Educational Rights and Privacy Act and all other applicable federal and state laws, as well as Biola's records management and retention policies. Biola shall maintain such records in its capacity solely as custodian and not as the originating institution. Biola

- shall implement and maintain appropriate administrative, technical, and physical safeguards to protect the confidentiality, integrity, and security of such records.
- e. All records or documents produced by Biola in its capacity as data custodian shall clearly identify Providence as the institution at which the coursework was completed and, where applicable, the institution that awarded the credential.
    - i. Any replacement diploma or credential issued by Biola shall be issued as a certified custodial document on behalf of Providence and shall clearly state that the degree was awarded by Providence. Biola shall not be responsible for the content, accuracy, validity, or academic rigor of any course or program reflected in Providence records.
    - ii. Transcripts issued by Biola in its capacity as data custodian shall clearly identify Providence as the institution of record and, where applicable, the institution that awarded the credential. Such transcripts shall be issued as official custodial records and may be produced in accordance with Biola's standard transcript production processes, provided that Providence remains clearly identified as the institution of record.
  - f. Biola may charge a reasonable and customary fee, consistent with Biola's standard fee schedule, for fulfilling transcript requests and issuing certified custodial replacement diplomas or other credentials relating to Providence records maintained under this Agreement.
  - g. Biola shall process requests for inspection and review of Providence student education records in accordance with the Family Educational Rights and Privacy Act, other applicable federal and state laws, and Biola's published policies and procedures governing access to education records. Biola's responsibilities under this Section are limited to records transferred pursuant to this Agreement and maintained in its custodial capacity.
  - h. Following the closure of Providence and the transfer of records to Biola, Providence student education records shall generally be considered final and not subject to substantive academic modification. Biola may review and respond to requests to amend such records in accordance with applicable federal and state law and Biola's published policies; however, nothing in this Agreement shall require Biola to alter, recreate, or reevaluate academic determinations made by Providence prior to the transfer of records.
  - i. Providence represents that the student education records transferred to Biola pursuant to this Agreement are accurate and complete to the best of its knowledge at the time of transfer. Biola's custodial responsibilities under this Section extend only to the records transferred pursuant to this Agreement and maintained in its custodial capacity. Nothing in this Agreement shall be construed to create responsibility for records not transferred or for liabilities, claims, or matters arising prior to the effective date of transfer, except as required by applicable law. Providence shall indemnify and hold harmless Biola for any claim arising from inaccuracies, omissions, misrepresentations, or regulatory noncompliance relating to the transferred records prior to the effective date of transfer.
  - j. To the extent applicable, Providence shall transfer to Biola any student records required to be retained under applicable federal or state law, including but not limited to records relating to Title IV federal student aid, veteran education benefits, and international

student documentation. Following transfer, Biola shall maintain such records in accordance with applicable federal and state retention requirements and in its capacity as data custodian. Nothing in this Agreement shall be construed to transfer to Biola responsibility for compliance failures, reporting deficiencies, or liabilities of Providence arising prior to the effective date of transfer.

- k. Records maintained by Biola in its capacity as data custodian may be stored, converted, or reproduced in formats consistent with Biola's records management systems and practices, provided that the integrity and accuracy of the underlying education records are preserved. Biola may request reasonable clarification or supporting documentation from Providence in order to interpret, authenticate, or reproduce transferred records.
- l. Providence shall cooperate fully with any accreditor, Department of Education, state agency, or other regulatory authority in connection with the Closure and shall remain solely responsible for all compliance matters arising prior to the effective date of this Agreement.

### Section 3: Application Process

Providence students seeking admission under this Agreement must complete Biola's standard undergraduate application for admission. Students applying to Biola programs that require supplemental materials or additional applications—including but not limited to the Snyder School of Cinema and Media Arts, Conservatory of Music, and the Torrey Honors College—must also complete all program-specific application requirements by the applicable deadlines.

Applicants are responsible for reviewing and adhering to all published admission and program deadlines. Upon written confirmation of a student's intent to enroll, Biola will waive the standard \$300 enrollment deposit fee for Providence students admitted under this agreement. The enrollment deposit fee waiver will enable students to promptly proceed with subsequent enrollment steps, including but not limited to housing reservation, course registration, and orientation requirements.

### Section 4: Financial Aid Policy

Upon acceptance for admission, Providence students will be considered for institutional academic merit awards in accordance with the receiving institution's standard merit review process.

In addition, the receiving institution will reserve a stackable scholarship in the amount of \$3,000 per year for eligible Providence students who enroll pursuant to this Teach-Out Agreement. This scholarship may be combined with other institutional aid, subject to standard institutional policies and maximum award limitations. Students should review the terms and conditions of the scholarship after the scholarship has been awarded. The terms and conditions are available from the Office of Financial Aid or the Office of Admissions.

For consideration of need-based financial aid, students must submit the 2026–2027 Free Application for Federal Student Aid (FAFSA). Students who have already filed a FAFSA must update their application to include the receiving institution's school code (001122) in order to facilitate the transfer and processing of financial aid eligibility.

Departmental scholarships, including but not limited to Music Scholarships and Athletic Scholarships, are administered separately by the applicable academic or athletic departments. Students seeking consideration for such awards must comply with the specific requirements and processes established by those departments.

All financial aid awards are subject to applicable federal, state, and institutional regulations, policies, and eligibility requirements.

### **Section 5: Information to Students**

Providence will provide all potentially eligible students with information about how to obtain a closed school discharge, and, if applicable, information on State refund policies when they are informed of this Agreement.

### **Section 6: Indemnification**

- a. Providence hereby indemnifies, and agrees to defend (with counsel reasonably acceptable to Biola) and agrees to hold Biola, its affiliates, and their respective trustees, officers, managers, directors, employees, and agents, and their respective successors and assigns (collectively, the "Biola Indemnified Parties"), harmless from, against and with respect to (and shall on demand reimburse the Biola Indemnified Parties for) any and all demands, claims, actions or causes of action, losses, liabilities, damages, assessments, deficiencies, taxes, costs and expenses, including without limitation, interest, penalties and reasonable attorneys' fees and expenses, asserted against, imposed upon or paid, incurred or suffered by the Biola Indemnified Parties, arising out of, with respect to, or in connection with:
  - i. a breach by Providence of any of the covenants, representations, and warranties set forth in this Agreement, including but not limited to the failure to obtain FERPA releases prior to transferring educational records;
  - ii. any claim by or related to a student who is currently enrolled in or previously admitted to any of the Providence programs or course of study, to the extent the student's claim relates to matters that arose while the student was enrolled in a Providence program or course of study, and not a Biola program course of study;
  - iii. any claim by or related to an employee who was employed at Providence, to the extent the employee's claim relates to employment with Providence and not Biola; and
  - iv. any liability of Providence to a union or a pension trust.

- b. Biola hereby indemnifies and agrees to defend and hold Providence, its affiliates, and their respective trustees, officers, directors, managers, employees, and agents, and their respective successors and assigns (collectively, the "Providence Indemnified Parties"), harmless from, against and with respect to (and shall on demand reimburse the Providence Indemnified Parties for) any and all demands, claims, actions or causes of action, losses, liabilities, damages, assessments, deficiencies, taxes, costs and expenses, including without limitation, interest, penalties and reasonable attorneys' fees and expenses, asserted against, imposed upon or paid, incurred, or suffered by the Providence Indemnified Parties, with respect to or in connection with:

- i. a breach by Biola of any of the covenants, representations, and warranties set forth in this Agreement, including the failure to admit qualified and eligible students according to a streamlined application process as provided in this Agreement;
- ii. any claim by or related to a student who enrolls in the Biola Program, to the extent the student's claim relates to the Biola Program and not the Providence Program;
- iii. any claim by or related to an employee hired by Biola, to the extent the employee's claim relates to employment with Biola and not Providence.

- c. The provisions of this Section 4 shall survive termination of this Agreement indefinitely.

#### **Section 7: Employment Matters.**

Biola shall have the right, but not the obligation, to provide applications for employment or offers of employment, which applications and offers may include proposed terms of employment by Biola, to all Providence employees at any time after the execution of this Agreement. Biola shall make these offers at its sole discretion and shall not assume any liability associated with these employees' employment with Providence.

- a. All offers of employment will be on terms and conditions consistent with Biola's salary ranges and benefits, and Biola makes no warranties that they will mirror compensation or benefits provided by Providence.
- b. Biola is not requesting and will not maintain a copy of any personnel records for employees of Providence who are hired by Biola.

Nothing in this Agreement shall be construed to create successor employer liability, joint employment, or assumption of any wage, hour, benefit, pension, WARN Act, or other Providence employment-related obligations.

#### **Section 8: Entire Agreement.**

Except as expressly set forth herein, nothing in this Agreement shall be construed as an assumption by Biola of any debts, liabilities, regulatory obligations, accreditation liabilities, litigation exposure, contractual commitments, or financial aid compliance obligations of Providence arising prior to the effective date of this Agreement.



This Agreement constitutes the entire agreement and understanding of the parties hereto with respect to the subject matter hereof and supersedes all previous and contemporaneous agreements, written or oral. This Agreement may only be amended by an instrument in writing signed by both parties.

#### **Section 9: Governing Law and Venue.**

This Agreement shall be construed and enforced in accordance with the laws of the State of California. Venue for any litigation or arbitration proceedings arising out of this Agreement shall be proper only in Los Angeles County, California. The parties hereby irrevocably consent to the jurisdiction of the state and federal courts situated in Los Angeles County, California.

#### **Section 10: Waivers.**

No waiver of any breach or default hereunder shall be considered valid unless in writing and signed by the party giving such waiver, and no such waiver shall be deemed a waiver of any subsequent breach or default of the same or similar nature.

#### **Section 11: Severability.**

The invalidity of any one or more of the words, phrases, sentences, clauses, sections, or subsections contained in this Agreement shall not affect the enforceability of the remaining portions of this Agreement or any part hereof, all of which are inserted conditionally on their being valid in law, and, in the event that any one or more of the words, phrases, sentences, clauses, sections, or subsections contained in this Agreement shall be declared invalid by a court of competent jurisdiction, this Agreement shall be construed as if such invalid word or words, phrase or phrases, sentence or sentences, clause or clauses, section or sections, or subsection or subsections had not been inserted.

#### **Section 12: Attorney Fees.**

In the event of any litigation or arbitration proceedings arising out of this Agreement, the prevailing party in any such proceeding shall be entitled to an award of their court costs, arbitration fees, actual and reasonable expenses, and reasonable attorneys' fees incurred in connection therewith at all arbitration proceedings, trials, and appellate proceedings, in addition to any other or further relief to which such prevailing party may be entitled.

#### **Section 13: Counterparts.**

This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original but all of which shall constitute one and the same agreement. Confirmation of execution by fax or email of a facsimile or electronic signature page is binding upon any Party to such confirmation.

**Section 14: Headings.**

The paragraph headings contained herein are for the purposes of convenience only and are not intended to define or limit the contents of said paragraphs.

**Section 15: Interpretation.**

All terms and words used in this Agreement, regardless of the number and gender in which used, shall be deemed to include any other gender or number as the context or the use thereof may require. This Agreement shall be interpreted without regard to any presumption or other rule requiring interpretation against the Party causing this Agreement or any part thereof to be drafted.

**Section 16: Confidentiality.**

Each Party agrees not to disclose to any person, except the business, financial, and legal advisors of a Party, the terms, conditions, or other facts relating to this transaction without the prior written consent of the other Party in each instance.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the dates below.

**PROVIDENCE CHRISTIAN COLLEGE:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

**BIOLA UNIVERSITY, INC.:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## Transfer Partner MOU

Dear Current Providence Christian College students:

As a fellow institution of Reformed, Christian higher education, we grieve with you over the impending closure of Providence at the close of the 2025-2026 academic year. We are grateful for the faculty, staff, administration, and broader community of donors who have worked hard to provide the kind of Christian education provided there.

If you're looking to continue your education next year, we want to welcome you to consider transferring to Dordt for the fall semester. We believe that you'll find the kind of place that shares many of your same values and a common religious identity. At Dordt, our mission statement is:

*"As an institution of higher education committed to the Reformed, Christian perspective, Dordt equips students, alumni, and the broader community to work effectively toward Christ-centered renewal in all aspects of contemporary life."*

You can learn all about us at <http://www.dordt.edu>

If Dordt University sounds like a good fit for you, we would be eager to work with you in determining transfer credit opportunities and would like to offer a minimum \$15,000 in financial aid, with even more potentially available through athletics and other co-curricular activity scholarships, as well as additional academic scholarships, if applicable. Just be sure your FAFSA is up to date.

As to your credits, all of your Providence credits will transfer to Dordt, but we'll need to work with you to determine which classes will qualify for our core program, for your major, or as electives towards graduation. We'd be happy to have a conversation with you about how to make your transfer experience a positive one.

We wish you blessings on your final semester at Providence and warmly welcome you to Dordt, should the Lord be leading you our direction.

To contact Dordt, please email [Greg.VanDyke@dordt.edu](mailto:Greg.VanDyke@dordt.edu) to get the process started.

For Dordt University:

Erik Hoekstra  
President

Greg Van Dyke  
Vice President for Enrollment



NEW SAINT ANDREWS COLLEGE

405 S. Main Street  
P.O. Box 9025  
Moscow, ID 83843  
(208) 882-1566  
www.nsa.edu

To: Dr. David E. Alexander  
Re: Transfer of Providence Christian College students to NSA  
February 13, 2026

Dear Dr. Alexander,

I am writing this to provide information which you can communicate to Providence Christian College students desiring to transfer to NSA, in view of Providence's impending cessation of operations at the end of AYE26.

As a benefit to your current students, NSA will:

- waive application fees;
- offer a streamlined application process, consisting of a one-page form, telephone interview, and expedited admission decision (within one week);
- accelerate the assessment of transfer credits;
- allow scholarship applications past the ordinary deadline of February 2.

The one-page application can be accessed at this link:

[https://nsa.populiweb.com/router/admissions/onlineapplications/index?application\\_form=33208](https://nsa.populiweb.com/router/admissions/onlineapplications/index?application_form=33208)

Full-time tuition for AYE27 at NSA is \$19,800.

Sincerely,

Timothy G. Harmon, Ph.D.  
VP of Academics and CAO  
New Saint Andrews College  
tharmon@nsa.edu  
206-304-0792